

NAZEING PARISH COUNCIL

Notice is hereby given that a meeting of the Full Council will take place on Thursday 27th July 2023 at 8pm at the Scout Hut, Perry Hill, Middle Street, Nazeing and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk (council@nazeingparishcouncil.org) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Thank you.

AGENDA

23/094. Welcome and Introductions: By the Chairman. {10}

23/095. Apologies for absence: To note any apologies received.

23/096. Public participation in relation to items on the agenda: To note and record any made.

23/097. Declarations of Interest: To note and record any declarations made.

23/098. Approval and Signing of Minutes.

a) To approve the minutes of the Full Council meeting held on 22nd June 2023.

b) To note the minutes of the Planning Committee meetings held on 8th June 2023.

23/099. Nazeing Common Cricket Club. {15}

Peter Barker, chairman of Nazeing Common Cricket Club, would like to discuss ideas with the Parish Council, as to how members of the club can properly embed the cricket club at the heart of the Nazeing community. To discuss, consider and agree any next steps to be taken by the Council.

23/100. Planning Applications: DJ To consider the following applications: {15}

Any representations on applications (a) to (c) should be made in writing by 07/08/2023.

(a) Application No: EPF/1503/23 **Officer:** Alastair Prince

Applicant Name: Mr J. Durso

Site Address: Burrington, Middle Street, Nazeing, Waltham Abbey, EN9 2LB

Proposal: Proposed Outbuilding 3m high with pergola (Outbuilding considered permitted and in accordance with HH permitted development class E).

If you are viewing this report in an electronic format, click on the link below to view related documents including plans <https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001WldR>

(b) Application No: EPF/0799/23 **Officer:** Sukhvinder Dhadwr

Applicant Name: Mr P. Dadley

Site Address: J And W Fencing Ltd, Pecks Hill, Nazeing, EN9 2NY

Proposal: Application for Approval of Reserved Matters following Outline Approval. The submission contains the proposed site layout (LAYOUT), full details of all proposed house types and garages and the proposed construction materials (APPEARANCE and SCALE), detail.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans <https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001Vs7w>

(c) Application No: EPF/1498/23 **Officer:** Nathaniel Raimi

Applicant Name: Ms C. Martin

Site Address: Between Meadgate Road and Dobbs Weir Road through parkland close to Nazeing Mead North Lagoon

Proposal: Development of a new section of the Lee Valley Pathway on land between Meadgate Rd and Dobbs Weir Rd.

This application is within both Nazeing & Roydon parishes. If you are viewing this report in an electronic format, click on the link below to view related documents including plans

<https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001WIFb>

This is provided for information only, EFDC do not normally accept comments on this type of application.

(d) **Application No:** EPF/1571/23

Officer: Graham Courtney

Applicant Name: Mr R Ahir

Site Address: 39, Old Nazeing Road, Nazeing, Waltham Abbey, EN10 6RU

Proposal: Prior approval for a proposed 8.0 metre deep single storey rear extension, height to eaves 2.6m and maximum height 2.89m.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans

<https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001WpzC>

Members of the public can comment online at www.eppingforestdc.gov.uk/iPlan or by post to: The Director of Planning and Economic Development, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ. Any enquiries to the Application Processing Team T: 01992 564476 E: appcomment@eppingforestdc.gov.uk

23/101. Councillor Vacancies.

{10}

To discuss and consider the co-option of an applicant onto the Council, Nazeingbury ward. Details circulated to Cllrs.

23/102. Councillor and Staff Training.

{5}

a) To consider the request for Cllr O'Connor to attend the Budget & Precept course on 10/10/23 at a cost of £75+VAT.

b) To consider the request for Cllr O'Connor to attend the Council Finance course on 03/11/23 at a cost of £75+VAT.

c) To consider the request for the Clerk to attend the Function of Committees & Delegated Powers course on 15/11/23 at a cost of £75+VAT.

23/103. Council Projects and New Website.

{5}

a) To consider that the Police meeting is added as a project on the Council Project list with a medium priority. **LE**

b) Council Project List document circulated to Cllrs. To consider if any further changes are required to the document.

c) To note that the new Parish Council website is now live and users are automatically directed from the old website to the new one.

23/104. Amenity Matters.

{5}

a) Pound Close Playground Refurbishment. To note that the issues with the playground fencing, surfacing and path have finally been resolved.

23/105. Allotment Site.

{10}

To consider the quotations to improve the appearance of the entrance of the allotment site and provide further parking on site. Details circulated to Cllrs.

23/106. Review of Standing Orders.

{20}

To consider and approve the revised Standing Orders, document circulated to Cllrs.

23/107. Social Media (Facebook) Policy.

To review and approve the Social Media (Facebook) Policy, document circulated to Cllrs.

23/108. The Risk Management Action Plan.

To consider and approve the Risk Management Action Plan, document circulated to Cllrs.

23/109. Facebook Comments. DS

{10}

On one of the Nazeing Facebook pages, concern was raised that the Clerks are not aware of anti-social behaviour occurring in the village. Response from the Chairman.

23/110. Reports from Councillors who have attended other meetings/ Events.

23/111. Information Items.

Please note that pursuant to LGA 1972 S.120(2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.

a) To note that the C392 16:00 bus service has been stopped due to lack of use and Epping Forest Community Transport will be issuing a new timetable.

b) To note that the Burial Final Order has been received and burials should be discontinued at All Saints Churchyard, Nazeing, subject to a number of exceptions.

23/112. Items for the next agenda.

23/113. Date of next meeting of Full Council. 28th September 2023.

23/114. Exclusion of public and press for the next two items.

{10}

To resolve to exclude public and press if necessary.

23/115. Previous issues with Pound Close Play Area. DS

Details circulated to Cllrs. To discuss and consider the proposed payment to Playdale.

23/116. Payment of Staff Salaries.

To discuss and consider the proposed revised process for the payment of staff salaries, so that the Council is not in breach of its legal obligations. This revised process would then apply to all payments.

23/117. Financial Matters:

{10}

a) To consider accounts for payment. To note receipts and to authorise payment of accounts. To approve the Financial Summary for July 2023, circulated to Cllrs.

b) To note which authorised signatories on the bank account will set up & approve direct credits and by what date payments will be set up & approved.

c) To note that the Clerk now has a Business Debit Card.

d) To consider the quotations for the electricity supply for the office, as the contract is due to end on 27/08/2023. Details circulated to Cllrs.

e) To note that the electricity supply for the street lighting is not on a fixed term contract; the current supplier is unable to offer a fixed term contract and no other suppliers contacted are able to offer a fixed term contract.

23/118. To formally close the meeting: By the Chairman.

Signed Lorraine Ellis (Parish Clerk)

Date 21st July 2023

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