

NAZEING PARISH COUNCIL

Notice is hereby given that a meeting of the Full Council will take place on Thursday 23rd November 2023 at 8pm at St Giles Church & Community Hub, Nazeing Road, EN9 2HU and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk (council@nazeingparishcouncil.org) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Thank you.

AGENDA

23/252. Welcome and Introductions: By the Chairman. {5}

23/253. Apologies for absence: To note any apologies received.

23/254. Public participation in relation to items on the agenda:
To note and record any made.

23/255. Declarations of Interest: To note and record any declarations made.

23/256. Approval and Signing of Minutes.

To approve the minutes of the Full Council meeting held on 26th October 2023.

23/257. Committee Meeting Minutes.

a) To note the minutes of the Planning Committee meeting held on 12th October 2023.

b) To note the minutes of the Finance Committee meeting held on 27th March 2023.

23/258. Review of Declarations of Interest. {2}

Cllrs to review & update their declarations of interest if necessary.

23/259. Planning Appeal: PW To consider the following appeal: {35}

(a) Application No: EPF/2447/22

Applicant Name: Mr Alan Leverett

Site Address: King Harolds Head Ph, Nazeing Common, Nazeing, Waltham Abbey, EN9 2RY

Proposal: Retrospective Consent for Side Extension to Restaurant.

Reason for Appeal: Against a Refusal

Appeal Type: Written Representations

Reference APP/J1535/W/23/3331829 response no later than 13/12/2023.

If you are viewing this report in an electronic format, click on the link below to view related documents

<https://eppingforestdcpr.force.com/pr/s/detail/a0XTv0000000TYH>

23/260. Planning Applications: DJ To consider the following applications:

Any representation on application (a) should be made in writing by 01/12/2023.

(a) Application No: EPF/2253/23

Officer: Ian Ansell

Applicant Name: S. Mustafa

Site Address: Thornbury, Nazeing Road, Waltham Abbey, EN9 2HY

Proposal: Retrospective application for front boundary fence measuring 1.8m in height.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans

<https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001Xe1a>

Any representation on applications (b) to (d) should be made in writing by 04/12/2023.

(b) Application No: EPF/2127/23

Officer: Marie-Claire Tovey

Applicant Name: Kurt Raas

Site Address: Esham, Paynes Lane, Nazeing, Waltham Abbey, EN9 2EU

Proposal: Change of use of land from orchard to tree surgery/forestry yard, together with new vehicle access and siting of two shipping containers for site office/storage use.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans
<https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001XTHI>

(c) **Application No:** EPF/2400/23 **Officer:** Callum Wright
Applicant Name: Mr Fred Brewer
Site Address: Rosehill, Riverside Avenue, Nazeing, Waltham Abbey, EN10 6RD
Proposal: Enlarged front dormer with pitched roof.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans
<https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001Xjvp>

(d) **Application No:** EPF/2422/23 **Officer:** Robin Hellier
Applicant Name: Mrs Sadie Lomas
Site Address: Perry Cottage, Back Lane, Nazeing, Waltham Abbey, EN9 2RS
Proposal: TPO/EPF/14/23. T1: Ash - Crown reduce as specified.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans
<https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001XkOA>

Any representation on applications (e) to (g) should be made in writing by 11/12/2023.

(e) **Application No:** EPF/2044/23 **Officer:** Muhammad Rahman
Applicant Name: Mr M. Smith
Site Address: The Old Waterworks, Storage Yard, Green Lane, Nazeing, Waltham Abbey, EN10 6RS
Proposal: Use of employment land as a construction contractors compound with associated storage and car parking. There is also an ancillary small office and welfare facility. Temporary double and single stacked containers and store racking are located around the pe.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans
<https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001XNNC>

(f) **Application No:** EPF/2424/23 **Officer:** Mohinder Bagry
Applicant Name: Mr Rob Sims
Site Address: 75, Old Nazeing Road, Nazeing, Waltham Abbey, EN10 6RN
Proposal: Demolishment of existing front of house (as timber frame & no footings), replacement of front extension with pitched roof & 2 new dormers.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans
<https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001XkOK>

(g) **Application No:** EPF/2455/23 **Officer:** Robin Hellier
Applicant Name: Mrs Tracy Clarke
Site Address: Tomworld, Shottenton Farm, Pecks Hill, Nazeing, EN9 2NY
Proposal: TPO/EPF/28/98. T1: Oak - Fell and replace, as specified. G1: Oak - Reduce to 4m standing stump, as specified.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans
<https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv00000003qj>

These are provided for information only, EFDC do not normally accept comments on these applications.

(h) **Application No:** EPF/2388/23 **Officer:** Mohinder Bagry
Applicant Name: Mr David Gumble
Site Address: 37, Highland Road, Nazeing, Waltham Abbey, EN9 2PT
Proposal: Certificate of lawful development for a proposed hip to gable loft conversion with rear dormer.

If you are viewing this report in an electronic format, click on the link below to view related documents including plans
<https://eppingforestdcpr.force.com/pr/s/planning-application/a0h8d000001XjZC>

Members of the public can comment online at www.eppingforestdc.gov.uk/iPlan or by post to: The Director of Planning and Economic Development, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ. Any enquiries to the Application Processing Team T: 01992 564476 E: appcomment@eppingforestdc.gov.uk

23/261 St. Leonards Road Residential Development, as allocated in the New Local Plan. PW {5}

Representative of the site owners presented proposals for this site at the recent Planning Committee meeting. A number of points were raised concerning the proposed development. To consider and agree the response. Details circulated to Cllrs.

23/262. Financial Matters: {5}

a) To consider accounts for payment. To note receipts and to authorise payment of accounts. To note that the updated national salary pay scales have been implemented this month. To approve the Financial Summary for November 2023, circulated to Cllrs.

b) To note that the Clerk (an authorised signatory on the bank account) will set up the direct credits.

c) To note which authorised signatory on the bank account will approve the direct credits and by what date.

23/263. Publication Scheme. {15}

To consider and approve the Publication Scheme, document circulated to Cllrs.

23/264. Equality and Diversity Policy.

To consider and approve the Equality and Diversity Policy, document circulated to Cllrs.

23/265. Data Protection Policy.

To consider and approve the Data Protection Policy, document circulated to Cllrs.

23/266. Councillor Training. {2}

To consider the request for the Personnel Chairman and Vice Chairman to attend the three Worknest HR training modules. Cost is currently £80+VAT per module. Details circulated to Cllrs.

23/267. Precept 2024/25. {10}

To discuss and consider any new expenditure required for the new financial year, to enable it to be included in the first draft of the Precept.

23/268. Clerks Action Log. {5}

Document circulated to Cllrs. Clerk to answer any questions.

23/269. Council Projects. {5}

a) To consider that a new Dignity at Work Policy, Disciplinary Procedure, Grievance Procedure and Equal Opportunities Policy are added as new projects on the Council Project list with a low/medium priority. **LE**

b) To consider that a new community hall is added as a project on the Council Project list. **DS**

c) Council Project List document circulated to Cllrs. To consider if any changes are required to the project priorities or the document.

23/270. Amenity Matters. {10}

a) Allotment site – blocked drain / ditch. To provide an update. To discuss, consider and agree the next steps. **LE**

b) The Salt Bag partnership scheme. Salt bags have been delivered by Essex Highways. To discuss and agree the next steps. **KC/DS**

23/271. Christmas Tree at Elizabeth Close. DS

{5}

a) To provide an update on the project.

b) To consider and approve the risk assessment for the Christmas tree, document circulated to Cllrs.

23/272. Latton Priory Strategic Design Code Consultation:

{10}

Residents and the local community are invited to help shape the design of Harlow & Gilston Garden Town's proposed Latton Priory neighbourhood by taking part in an online survey. Comments from the survey will inform a Strategic Design Code for the proposed new community. The consultation will run until midday on 11/12/2023. Link for further information, to read the draft Strategic Design Code and take the survey: <https://engage.hggt.co.uk/en-GB/projects/design-code-survey> A paper copy of the survey can be requested via haveyoursay@hggt.co.uk or 01992 564 000. Details have been circulated to Cllrs. To consider if the Council would like to make any representations on the document (or complete the survey).

23/273. Correspondence:

Bumbles Green and Mast. To consider if the Council is minded to respond to the Atlas Tower Group's request, to discuss selecting a suitable location with the Council to build a single mast to then market to operators. Details circulated to Cllrs.

23/274. Reports from Councillors who have attended other meetings/ Events.**23/275. Information Items.**

{10}

Please note that pursuant to LGA 1972 S.120(2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.

23/276. Items for the next agenda.**23/277. Date of next meeting of Full Council.** 21st December 2023.**23/278. Exclusion of public and press.** To exclude public and press if necessary.

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

23/279. Staff Annual Salary Review.

Following the Clerk's appraisal, the Council to accept the recommendation of the Personnel Committee members regarding the review of the Clerks salary.

23/280. To formally close the meeting: By the Chairman.

Signed Lorraine Ellis (Parish Clerk)

Tel: 01992 893012 Office: Tuesday & Friday

Date 17th November 2023

email: council@nazeingparishcouncil.org