

NAZEING PARISH COUNCIL

Notice is hereby given that a meeting of the Full Council will take place on Thursday 21st December 2023 at 8pm at St Giles Church & Community Hub, Nazeing Road, EN9 2HU and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk (council@nazeingparishcouncil.org) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Note: This meeting may be recorded by the Clerk for the purposes of minute taking. Thank you.

AGENDA

23/294. Welcome and Introductions: By the Chairman. {5}

23/295. Apologies for absence: To note any apologies received.

23/296. Public participation in relation to items on the agenda:

To note and record any made.

23/297. Declarations of Interest: To note and record any declarations made.

23/298. Approval and Signing of Minutes.

To approve the minutes of the Full Council meeting held on 23rd November 2023.

23/299. Committee Meeting Minutes.

To note the minutes of the Planning Committee meeting held on 9th November 2023.

23/300. Planning Applications: PW To consider the following applications:

Click on the Application No for a link to view related documents and plans.

Any representation on applications (a) to (d) should be made in writing by 08/01/2024.

(a) **Application No:** [EPF/1398/23](#) **Officer:** Mohinder Bagry

Applicant Name: Mr Peter Pizzo

Site Address: The Bungalow, Paynes Lane, Nazeing, Waltham Abbey, EN9 2EZ

Proposal: Conversion of existing garage into 4 bedroom bungalow involving rear extension and loft conversion.

(b) **Application No:** [EPF/2671/23](#) **Officer:** Caroline Brown

Applicant Name: Mr Gary Branch

Site Address: Apple Croft, Middle Street, Nazeing, Waltham Abbey, EN9 2LB

Proposal: Retrospective garden wall fronting the property to comply with Building Regulation K2 - Protection from falling. Plans show how the guarding design prevents people from falling from a height of more than 600mm.

(c) **Application No:** [EPF/2705/23](#) **Officer:** Sukhvinder Dhadwar

Applicant Name: C/O Agent

Site Address: Presdale Farm Nurseries, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Change of use of part of the nursery site (Use Class Sui Generis) to a site for storage and distribution (Use Class B8) comprising 14 units including the partial demolition of the glasshouses

(d) **Application No:** [EPF/2672/23](#) **Officer:** Sukhvinder Dhadwar

Applicant Name: Mr G Gregorio

Site Address: Cws Nursery, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Change of use of part of building to B8 storage use.

Members of the public can comment online at www.eppingforestdc.gov.uk/iPlan or by post to: The Director of Planning and Economic Development, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ. Any enquiries to the Application Processing Team T: 01992 564476 E: appcomment@eppingforestdc.gov.uk

23/301. Review of Payment Process.

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The revised process is that the Clerk will set up all the payments and one councillor will authorise them, by an agreed date. Following a six month trial, to review and consider if the revised process for the payment of all invoices is to continue.

23/302. Financial Matters:

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- a)** To consider accounts for payment. To note receipts and to authorise payment of accounts. To approve the Financial Summary for December 2023, circulated to Cllrs.
- b)** To note which authorised signatory on the bank account will set up the direct credits and by what date.
- c)** To note which authorised signatory on the bank account will approve the direct credits and by what date.
- d)** To consider the renewal of The National Allotment Society membership for 2024 at a cost of £55+VAT.

23/303. Financial Regulations.

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To consider and approve the Financial Regulations, minor amendments as advised by the internal auditor, document circulated to Cllrs.

23/304. Standing Orders.

To consider and approve the Standing Orders, minor amendments as advised by the internal auditor, document circulated to Cllrs.

23/305. Clerks Action Log.

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Document circulated to Cllrs. Clerk to answer any questions.

23/306. Council Projects.

Council Project List document circulated to Cllrs. To consider if any changes are required to the project priorities or the document.

23/307. Amenity Matters.

{15}

- a)** Allotment site – blocked drain / ditch. To provide an update. **LE**
- b)** Parking on the grass verges at Bumbles Green. To discuss, consider and agree the next steps, following site visit by Cllrs.
- c)** Additional trees at Pound Close. To discuss, consider and agree the next steps.
- d)** Request from Cllr Bassett. Cllr Bassett has asked if the Parish Council would want to install an AutoSpeedWatch device in Nazeing, details circulated to Cllrs. To discuss, consider and agree the next steps.
- e)** Defibrillators. To note that all three defibrillators have had an annual visit and no issues have been reported.

23/308. D-Day 80th Anniversary – 6th June 2024:

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To discuss and consider how the Council may wish to celebrate the D-Day 80th Anniversary.

23/309. Precept 2024/25.

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- a)** To discuss and clarify if new projects from 2023/24 are to be carried over to 2024/25.
- b)** To agree date for additional Full Council meeting in early January, to review budgets and draft Precept.

23/310. Grant Applications. MOC

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To consider the applications from

- i)** Epping Forest Community Transport.
- ii)** The Nazeingberries Association.

23/311. Correspondence:

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- a)** Request from Nazeing Common Cricket Club. The club have experienced further delays and expect the new pavilion to be completed by the March 2024. To consider that the club are given a further extension to March 2024 to use their grant.
- b)** Request from DC Coaching. To discuss and consider the request for the use of Bumbles Green playing field for football training and matches, details circulated to Cllrs.

23/312. Reports from Councillors who have attended other meetings/ Events.

23/313. Information Items.

Please note that pursuant to LGA 1972 sch. 12 para 10 (2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.

- a)** Operation Minerva – a project aimed at addressing violence against women and girls, funded by the District Council and Police Commissioner. Community events will feature crime prevention advice, safety leaflets, provision of some equipment and offer of free self-defence classes. Local event on 11/01/24 10:30am to 12:30pm at St Peter's Church, Roydon, CM19 5EF. Details <https://nazeingparishcouncil.gov.uk/news-and-information/>

23/314. Items for the next agenda.

23/315. Date of next meeting of Full Council. 25th January 2024

23/316. To formally close the meeting: By the Chairman.

Signed Lorraine Ellis (Parish Clerk)

Tel: 01992 893012 Office: Tuesday & Friday email: council@nazeingparishcouncil.org

Date 15th December 2023