

NAZEING PARISH COUNCIL

Notice is hereby given that a meeting of the Full Council will take place on Thursday 22nd February 2024 at 8pm at St Giles Church & Community Hub, Nazeing Road, EN9 2HU and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk (council@nazeingparishcouncil.org) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Note: This meeting may be recorded by the Clerk for the purposes of minute taking. Thank you.

AGENDA

23/374. Welcome and Introductions: SB. {5}

23/375. Chairman:

- a) To elect a Chairman of the Parish Council, to serve until the Annual Parish Council meeting.
- b) To receive the Chairman's declaration of acceptance of office.
- c) If required, to elect a Vice-Chairman of the Parish Council, to serve to the Annual Parish Council meeting.

23/376. Personnel Committee: To appoint Councillor/s onto the committee.

23/377. Apologies for absence: To note any apologies received.

23/378. Public participation in relation to items on the agenda: {10}
To note and record any made.

23/379. Declarations of Interest: To note and record any declarations made.

23/380. Approval and Signing of Minutes.

To approve the minutes of the Full Council meeting held on 25th January 2024.

23/381. Committee Meeting Minutes.

To note the minutes of the Planning Committee meeting held on 11th January 2024.

23/382. Councillor Vacancies. {10}

- a) To discuss and consider the co-option of an applicant onto the Council, Nazeingbury ward. Details circulated to Cllrs.
- b) To discuss and consider the co-option of an applicant onto the Council, Riverside ward. Details circulated to Cllrs.
- c) To receive declaration/s of acceptance of office.

23/383. Planning Applications: DJ To consider the following applications: {15}

Click on the Application No for a link to view related documents and plans.

Any representation on application (a) should be made in writing by 04/03/2024.

(a) Application No: [EPF/0052/24](#) Officer: Amy Hallett

Applicant name: Mr DiPiazza

Site Address: Oaklands, Middle Street, Nazeing, Waltham Abbey, EN9 2LH

Proposal: Two storey side/rear extension. Two storey rear extension. Roof alterations. Alterations to fenestration. Single storey front infill extension.

Any representation on applications (b) & (c) should be made in writing by 11/03/2024.

(b) Application No: [EPF/0258/24](#)

Officer: Nicola Bickerstaff

Applicant name: Mr M. Rose

Site Address: 15, North Street, Nazeing, Waltham Abbey, EN9 2NH

Proposal: Amendment to external finishes following approval of EPF/2200/23 (Single Storey Rear Extension, Loft Conversion, Change of side roof profile from Hip to Hip Gable).

(c) Application No: [EPF/0269/24](#)

Officer: Sukhvinder Dhadwar

Applicant name: Mr G. Gregorio

Site Address: Cws Nursery, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Prior approval for change of use of part of building to B8 storage use.

These are provided for information only, EFDC do not normally accept comments on these applications.

(d) Application No: [EPF/0177/24](#)

Officer: Mohinder Bagry

Applicant name: Ms C. Smith

Site Address: 15 Wheelers Green, Middle Street, Nazeing, Waltham Abbey, EN9 2LF

Proposal: Certificate of lawful development for a single storey rear extension.

(e) Application No: [EPF/0212/24](#)

Officer: Sukhvinder Dhadwar

Applicant name: Mr P. Dadley

Site Address: J And W Fencing Ltd, Pecks Hill, Nazeing, Waltham Abbey, EN9 2NY

Proposal: Application for approval of details reserved by condition 2 'Remediation', condition 3' Surface Water Disposal' and condition 4 'Materials' on planning permission EPF/2170/22 allowed on appeal (Application for Approval of Reserved Matters following Outline Approval. (The submission contains the proposed site layout (LAYOUT), full details of all proposed house types and garages and the proposed construction materials (APPEARANCE and SCALE), details of internal roads and footpaths, and private driveways (LAYOUT) and details of the proposed hard and soft landscaping and the landscape management plan (LANDSCAPING). These details are also supported by a Planning, design and Access Statement, a Highways Technical Note and details of the surface water drainage design. The outline application was NOT an environment impact assessment application).

Members of the public can comment online at www.eppingforestdc.gov.uk/iPlan or by post to: The Director of Planning and Economic Development, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ. Any enquiries to the Application Processing Team T: 01992 564476 E: appcomment@eppingforestdc.gov.uk

23/384. Date of Council meetings in May 2024.

{5}

To consider the date of Planning Committee, Annual Parish and Annual Parish Council meetings in May 2024.

23/385. Grant Application. MOC

{5}

To consider the application from Epping Forest Community Transport.

23/386. Financial Matters:

{10}

a) To consider accounts for payment. To note receipts and to authorise payment of accounts. To approve the Financial Summary for February 2024, circulated to Cllrs.

b) To note that the Clerk (an authorised signatory on the bank account) will set up the direct credits.

c) To note which authorised signatory on the bank account will approve the direct credits and by what date.

d) Annual review. To review charges made for allotment rental and for water, to plot holders.

23/387. Training.

{2}

To consider the request for the Finance Committee Chairman and the Clerk to attend the Treasury Management & Investments course. Cost is £75+VAT. Details circulated to Cllrs.

23/388. Disciplinary Policy.

{5}

To consider and approve the Disciplinary Policy, document circulated to Cllrs.

23/389. Allotment Agreement.

{5}

To consider and approve the updated Allotment Agreement, document circulated to Cllrs.

23/390. Clerks Action Log.

{10}

Document circulated to Cllrs. Clerk to answer any questions.

23/391. Council Projects.

a) To consider that a new Training and Development Policy is added as a new project on the Council Project list with a medium / high priority. **LE**

b) Council Project List document circulated to Cllrs. To consider the proposed changes to the document, based on the budget for 2024/25.

23/392. Amenity Matters.

{15}

a) Defibrillators. To consider if a Cllr would like to join the rota, to assist with the weekly defibrillator checking. **KC**

b) Parking on the grass verges at Bumbles Green. To discuss, consider and agree the next steps, following site visit by Cllrs and details of ownership.

c) Land at the entrance to Elizabeth Close. To consider the quote for the application for the first registration of the land. Documents and details circulated to Cllrs.

23/393. D-Day 80th Anniversary – 6th June 2024: SB

{5}

a) To provide any updates on D-Day events occurring in the village.

b) To discuss if the Council would like to participate in beacon lighting, in order to commemorate the D-Day anniversary. To consider the purchase of a D-Day replacement top for the beacon at a cost of £235+VAT including delivery.

23/394. Correspondence for Information:

{5}

a) Essex County Council have advised of the Replacement Minerals Local Plan public consultation. Details of the consultation, documents and how to respond can be found on the Essex County Council website at www.essex.gov.uk/minerals-review.

b) The council will be applying for a free portrait to commemorate the accession of His Majesty The King.

23/395. Reports from Councillors; attendance at other meetings/events.**23/396. Information Items.**

Please note that pursuant to LGA 1972 sch. 12 para 10 (2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.

23/397. Items for the next agenda.**23/398. Date of next meeting of Full Council. 21st March 2024****23/399. Exclusion of public and press.** To exclude public and press if necessary.

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

23/400. Leisure Facilities in the Parish.

{10}

To discuss and consider the response from Lee Valley Regional Park Authority and agree next steps.

23/401. To formally close the meeting: By the Chairman.

Signed *Lorraine Ellis* (Parish Clerk)

Tel: 01992 893012 Office: Tuesday & Friday

Date 16th February 2024

email: council@nazeingparishcouncil.org