



Notice is hereby given that a meeting of the Full Council will take place on Thursday 24th April 2025 at 8pm at St Giles Church & Community Hub, Nazeing Road, EN9 2HU and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk (council@nazeingparishcouncil.org) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Thank you. Note: This meeting may be recorded by the Clerk for the purposes of minute taking.

AGENDA

24/479. Welcome and Introductions: By the Chairman. {2}

24/480. Apologies for absence: To note any apologies received.

24/481. Public Session: {15}
An opportunity for members of the public to raise any matters with the Council.

24/482. Public participation in relation to items on the agenda: {10}
To note and record any made.

24/483. Declarations of Interest: To note and record any declarations made.

24/484. Approval and Signing of Minutes.

- a) To approve the minutes of the Full Council meeting held on 27th March 2025.
- b) To note the minutes of the Personnel Committee meeting held on 14th March 2025.

24/485. Planning Applications: DJ To consider the following applications: {10}
Click on the Application No for a link to view related documents and plans.

Any representation on applications (a) and (b) should be made in writing by 05/05/2025.

(a) **Application No:** [EPF/0664/25](#) **Officer:** Caroline Brown
Site Address: Leaside, Sedge Green, Nazeing, Waltham Abbey, EN9 2PA

Proposal: New Security Barriers and New Security Office Cabin E(g) i Office to facilitate the Patrol of Leaside Industrial Park

(b) **Application No:** [EPF/0673/25](#) **Officer:** Sukhvinder Dhadwar
Site Address: Ridge House, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Permission in principle for five new detached dwellings.

Members of the public can comment online at www.eppingforestdc.gov.uk/iPlan or by post to: The Director of Planning and Economic Development, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ. Any enquiries to the Application Processing Team T: 01992 564476 E: appcomment@eppingforestdc.gov.uk

- 24/486. Financial Matters:** {10}
- a)** To consider accounts for payment. To note receipts and to authorise payment of accounts. To approve the Financial Summary for April 2025, circulated to Cllrs.
 - b)** To note that the Clerk (an authorised signatory on the bank account) will set up the direct credits.
 - c)** To note which authorised signatory on the bank account will approve the direct credits and by what date.
 - d)** To consider and approve the final quarterly budget report for 2024/25.
 - e)** To consider and approve the final quarterly reconciliation and Trial Balance reports for 2024/25, following Cllr Elton's review.

- 24/487. Clerks Action Log.** {5}
- a)** Registration of the Title of the Land at Nazeing Common / Bumbles Green. To provide an update. **DJ**
 - b)** Document circulated to Cllrs. Clerk to answer any questions.

- 24/488. Amenity Matters.** {20}
- a)** Moles at Elizabeth Close. To provide an update. To discuss, consider and agree the next steps with regard to finding a new contractor.
 - b)** Knee high railing at Bumbles Green verge by playing field. To provide an update.
 - c)** Laminated "No Parking" signs by Bumbles Green playing field. To provide an update. To discuss, consider and agree any further next steps.
 - d)** Bumbles Green car park - to remain open during the day on a trial basis and review usage. To discuss, consider and agree any further next steps.
 - e)** Tree survey. No update as no further work has been possible on obtaining costs.
 - f)** Streetlight no 104 on Old Nazeing Road. Residents reported the fallen streetlight. To provide an update.

- 24/489. Parish Office.** {5}
- To provide an update on the water and drainage issues at the office.

- 24/490. Bumbles Green Working Group. PW/SB** {15}
- To provide an update on:
- i) Elizabeth Close playground refurbishment
 - ii) Bumbles Green playground and fitness area
 - iii) Bumbles Green community hall.

- 24/491. Correspondence.** {5}
- Notification from Essex County Council of an Order to introduce double yellow lines at Riverside Avenue at its junction with Old Nazeing Road. To consider if the Council wish to object to the Order.

Objections: Anyone who wishes to object to the proposed Order should send their grounds for objection via <https://nepp.traffweb.app/traffweb/2/PublicConsultation> or to techteam@colchester.gov.uk or to TRO Comments, North Essex Parking Partnership, PO Box 5575, Colchester, CO1 9LT by 02/05/2025.

24/492. Reports from Councillors; attendance at other meetings/events.

- 24/493. Information Items.** {10}
- Please note that pursuant to LGA 1972 sch. 12 para 10 (2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.

24/494. Items for the next agenda.

24/495. Exclusion of public and press. To exclude public and press if necessary. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

24/496 Historical Holiday Uplift for Additional Hours Worked by Staff. MOC
Additional hours have been worked by the Clerk since April 2020 and by the Assistant Clerk since September 2022, however, no additional holiday payment has been accrued or paid. Staff are entitled to holiday pay based on the additional hours that have been worked. To consider the proposal from the Personnel Committee to resolve this outstanding issue. Details circulated to Cllrs.

24/497. Date of next meetings of Full Council. Full Council meeting on 8th May 2025. Annual Parish meeting and Annual Parish Council meeting on 22nd May 2025.

24/498. To formally close the meeting: By the Chairman.

Signed *Lorraine Ellis* (Parish Clerk)

Date 16th April 2025

Tel: 01992 893012 **email:** council@nazeingparishcouncil.org