



NAZEING PARISH COUNCIL

Notice is hereby given that the Annual Parish Council Meeting will be held on Thursday 22nd May 2025 after the Annual Parish Meeting at St Giles Church & Community Hub, Nazeing Road, EN9 2HU and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to council@nazeingparishcouncil.org by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Thank you. Note: This meeting may be recorded by the Clerk for the purposes of minute taking.

AGENDA

25/001 Chairman: To elect a Chairman of the Parish Council for 2025/26. {20}

25/002 Acceptance: To receive the Chairman's declaration of acceptance of office.

25/003 Review of Declarations of Interest.

Cllrs to review & update their declarations of interest as necessary.

25/004 Apologies for absence: To note any apologies received.

25/005 Declarations of Interest: To note and record any declarations made.

25/006 Vice-Chairman: To elect a Vice-Chairman of the Parish Council for 2025/26.

25/007 Election for Committees:

- a) To elect a Chairman of the Planning Committee for 2025/26.
- b) To elect a Vice-Chairman of the Planning Committee for 2025/26.
- c) To elect a Chairman of the Finance Committee for 2025/26.
- d) To elect a Vice-Chairman of the Finance Committee for 2025/26.
- e) To elect a Chairman of the Personnel Committee for 2025/26.
- f) To elect a Vice-Chairman of the Personnel Committee for 2025/26.

25/008 Committee Membership: To appoint Councillors onto Committees for 2025/26 as follows:

- a) Planning.
- b) Finance.
- c) Personnel.

25/009 External Liaison: To appoint Councillors to serve on or liaise with:

- a) EFDC Local Council Liaison Committee and EALC Committee. Two Members with voting powers.
- b) The Nazeingberries Association.
- c) Police Consultative Committee/Local Police.
- d) Flood warden and Emergency Response.
- e) Lea Valley Regional Park Authority.
- f) Local schools.
- g) Nazeing Community Champions.

25/010 Public participation in relation to items on the agenda: To note and record any made.

25/011 Approval and Signing of Minutes:

To approve the minutes of the Full Council meeting held on 24th April 2025.

25/012 Committee Meeting Minutes:

To note the minutes of the Personnel Committee meeting held on 11th April 2025.

25/013 Councillor Vacancies:

{5}

a) To discuss and consider the co-option of an applicant onto the Council, Nazeingbury ward. Details circulated to Cllrs.

b) If appropriate, to receive declaration of acceptance of office.

25/014 Planning Applications: DJ To consider the following applications:

{40}

Click on the Application No for a link to view related documents and plans.

Any representations on applications (a) to (e) should be made in writing by 02/06/2025.

(a) Application No: [EPF/0811/25](#) Officer: Sukhvinder Dhadwar

Location: Glenholme Nursery, Nursery Road, Nazeing, Waltham Abbey, EN9 2JF

Proposal: Partial demolition of glasshouses, re-cladding and conversion of remaining glass into B8 units with car parking and site landscaping.

(b) Application No: [EPF/0859/25](#) Officer: Mohinder Bagry

Location: Byrneville, Back Lane, Nazeing, Waltham Abbey, EN9 2RS

Proposal: Demolition of existing garage/stable and construction of new garage of the same volume/mass.

(c) Application No: [EPF/0851/25](#) Officer: Mohinder Bagry

Location: Byrneville, Back Lane, Nazeing, Waltham Abbey, EN9 2RS

Proposal: Demolition of existing garage/stable and construction of new garage of the same volume/mass.

(d) Application No: [EPF/0858/25](#) Officer: Rhian Thorley

Location: Valley View, Colemans Lane, Nazeing, Waltham Abbey, EN9 2EA

Proposal: Proposed replacement outbuilding.

(e) Application No: [EPF/0876/25](#) Officer: Rhian Thorley

Location: 2B, North Street, Nazeing, Waltham Abbey, EN9 2NL

Proposal: Application to reduce the size of previously built outbuilding.

Any representations on applications (f) to (g) should be made in writing by 09/06/2025.

(f) Application No: [EPF/0891/25](#) Officer: Alex Sadowsky

Location: East and West Cottage, Nazeing Park, Betts Lane, Waltham Abbey, EN9 2DN

Proposal: Two storey side extensions to each cottage, and proposed garage to East Cottage. Demolition of shed and Garden Structure to East Cottage.

(g) Application No: [EPF/0948/25](#) Officer: Alex Sadowsky

Location: North Cottage, Betts Lane, Nazeing, Waltham Abbey, EN9 2DN

Proposal: Part single storey and part two storey rear extension. Infill to existing porch. New roof lights and Juliette balcony. New window and door to side elevation.

Members of the public can comment online at www.eppingforestdc.gov.uk/iPlan or by post to: Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ. Any enquiries to the Application Processing Team T: 01992 564476 E: appcomment@eppingforestdc.gov.uk

25/015 Other Applications: Committee to consider the following applications (DJ):

NOTE: These are provided for information only. EFDC do not normally accept comments on these applications.

(a) Application No: [EPF/0939/25](#) **Officer:** Muhammad Rahman

Site Address: Land at former Chimes Garden Centre, Old Nazeing Road, Nazeing, EN10 6RJ

Proposal: Application for approval of details reserved by condition 4 (drainage strategy) on planning permission EPF/2713/21 (Erection of 14 dwellings (4 flats and 10 dwellings) (resubmission of EPF/3040/19).

(b) Application No: [EPF/0953/25](#) **Officer:** Rhian Thorley

Site Address: Hill Grove Business Park, Unit 22-25, Nazeing Road, Waltham Abbey, EN9 2HB

Proposal: Application for approval of details reserved by Conditions 3, 5 & 9 and granted permission on EPF/0451/24 (Erection of industrial unit).

(c) Application No: [EPF/0827/25](#) **Officer:** Alex Sadowsky

Site Address: Paynes Farm Nursery, Paynes Lane, Nazeing, Waltham Abbey, EN9 2EX

Proposal: Certificate of lawful development for existing use. The occupant has been in the property for more than 10 years in breach of the planning restriction.

(d) Application No: [EPF/0942/25](#) **Officer:** Klajdi Koci

Site Address: Sparrows Walk, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Certificate of lawful development for proposed oak framed outbuilding.

25/016 Application EPF/0347/25 - Cws Nursery, Hoe Lane, Nazeing EN9 2RJ

Consideration of Cllr representation at Epping Forest District Committee meeting (correspondence sent separately).

25/017 Dates of Full Council meetings to May 2025:

{10}

To consider the dates for these Council meetings.

25/018 Financial Matters:

{5}

a) To consider and approve the renewal for Council insurance (sent separately).

b) To consider accounts for payment. To note receipts and to authorise payment of accounts. To approve the Financial Summary for May 2025, circulated to Cllrs.

c) To note which authorised signatory of the bank account will set up the direct credits, transfer total funds required and by what date. keep

d) To note which authorised signatory on the bank account will approve the direct credits and by what date.

f) To consider and approve the level of reserves (General and Earmarked Funds) to be carried forward to the next financial year.

25/019 Staff Vacancies (MO)

{5}

To consider the proposed advertisement (sent separately)

25/020 Clerks Action Log

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Document circulated to Cllrs. Acting Clerk to answer any questions.

25/021 Risk Management Policy and Risk Register Document.

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The Risk Management Policy and Risk Register document and the Action Plan has been reviewed and updated for 2025/26. To consider if two Cllrs can review the documents on behalf of the Council.

25/022. Reports from Councillors; attendance at other meetings/events.

{5}

25/023 Information Items.

{5}

Please note that pursuant to LGA 1972 S.120(2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.

25/024 Items for the next agenda

25/025 Date of next meeting of Full Council. 26th June at 7:30pm TBC.

25/026 To formally close the meeting: By the Chairman.

Signed *Katie Fletcher* (Acting Parish Clerk)

Date 16th May 2024

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