



Notice is hereby given that a meeting of the Full Council will take place on Thursday 24th July 2025 at 7.30pm at St Giles Church & Community Hub, Nazeing Road, EN9 2HU and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk (council@nazeingparishcouncil.org) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Thank you.

Note: This meeting may be recorded by the Clerk for the purposes of minute taking.

AGENDA

25/074 Welcome and Introductions: By the Chairman. {10}

25/075 Apologies for absence: To note any apologies received.

25/076 Public Session: {10}

An opportunity for members of the public to raise any matters with the Council.

25/077 Public participation in relation to items on the agenda:

To note and record any made.

25/078 Declarations of Interest: To note and record any declarations made.

25/079 Approval and Signing of Minutes:

To approve the minutes of the Full Council meeting held on 26th June 2025.

25/080 Committee Meeting Minutes:

a) To note the minutes of the Personnel Committee meeting held on 8th May 2025.

b) To note the minutes of the Finance Committee meeting held on 18th April 2024.

[Click on the Application No for a link to view related documents and plans.](#)

25/090 Planning Appeals (DJ) To consider the following: {35}

i) **Appeal Ref:** APP/J1535/W/25/3367749 **Appeal Type:** Written representations

Original Application No: [EPF/2188/24](#) **Response Date:** No later than 24/07/2025

Site Address: Stables at The Old Mill House, Betts Lane, Nazeing, Waltham Abbey, EN9 2DB

Proposal: Proposed residential use of the existing stables and associated land.

ii) **Appeal Ref:** APP/J1535/W/25/3368372 **Appeal Type:** Written representations

Original Application No: [EPF/0673/25](#) **Response Date:** No later than 05/08/2025

Site Address: Ridge House, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Permission in principle for five new detached dwellings.

25/091 Planning Applications (DJ) To consider the following applications:

a) **Application No:** [EPF/1242/25](#) **Officer:** Yee Cheung

Site Address: Cws Nursery, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Prior approval for change of use to Class B8 storage purposes.

b) Application No: [EPF/0990/25](#) **Officer:** Yee Cheung

Site Address: Burleigh Lodge, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Permission in principle for erection of two detached and six semi-detached dwellings.

c) Application No: [EPF/1226/25](#) **Officer:** Suleman Uddin

Site Address: 112, Old Nazeing Road, Nazeing, Waltham Abbey, EN10 6QY

Proposal: Demolition of store and single storey side extension. Construction of two storey side extension.

d) Application No: [EPF/1292/25](#) **Officer:** Alex Sadowsky

Site Address: 36, Bulrush Way, Nazeing, Waltham Abbey, EN10 6GS

Proposal: Provision of summerhouse in rear garden.

e) Application No: [EPF/1288/25](#) **Officer:** Suleman Uddin

Site Address: Red Cherries, 32 Tatsfield Avenue, Nazeing, Waltham Abbey, EN9 2HH

Proposal: Prior Approval for proposed enlargement of a dwelling house by construction of additional storeys (re-submission of Prior Approval consent EPF/1236/22).

f) Application No: [EPF/1270/25](#) **Officer:** Sukhvinder Dhadwar

Site Address: Glenholme, Nursery Road, Nazeing, Waltham Abbey, EN9 2JF

Proposal: Prior Approval under Schedule 2, Part 3 Class R of the GPDO - Agricultural to storage.

g) Application No: [EPF/1290/25](#) **Officer:** Yee Cheung

Site Address: Cws Nursery, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Retention of Buildings for Office E(G)i and E(G)iii Light Industrial and Retention of B8 Use Yard including for Horticultural Use for Temporary Period of Three Years.

h) Application No: [EPF/1430/25](#) **Officer:** Robin Hellier

Site Address: Fairlawn, Epping Road, Nazeing, Waltham Abbey, EN9 2DH

Proposal: TPO/EPF/15/16 T1: Horse Chestnut - Fell and replace, as specified.

The public can comment online at www.eppingforestdc.gov.uk/iPlan or by post to: The Director of Planning and Economic Development, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ Any enquiries to the Application Processing Team E: appcomment@eppingforestdc.gov.uk

25/092 Other Applications (DJ) To consider the following:

NOTE: These are provided for information only. EFDC do not normally accept comments on these applications.

a) Application No: [EPF/1197/25](#) **Officer:** Caroline Brown

Site Address: Leaside, Sedge Green, Nazeing, Waltham Abbey, EN9 2PA

Proposal: Application for approval of details reserved by Condition 4 and granted permission on EPF/2148/24 (Erection of 2 Additional Warehouse units for Class E(g) iii and Light Industry and B8 Storage and Distribution.)

b) Application No: [EPF/1271/25](#) **Officer:** Caroline Brown

Site Address: 67, Palmers Grove, Nazeing, Waltham Abbey, EN9 2QE

Proposal: Application for approval of details reserved by Condition 4 and granted permission on EPF/2417/22 (Construction of new dwelling with associated car parking).

c) Application No: [EPF/1332/25](#) **Officer:** Klajdi Koci

Site Address: Building Yard, Keyzers Road, Nazeing, Waltham Abbey, EN10 6RJ

Proposal: Application for approval of details reserved by Condition 16 (Strategy to facilitate super-fast broadband) on planning permission EPF/1954/22 (Change of use: From Builders Yard to a Residential Site Removal of the existing outbuildings).

d) Application No: [EPF/1307/25](#) **Officer:** Mohinder Bagry

Site Address: 6-8, Nazeingbury Parade, Nazeing, Waltham Abbey, EN9 2JL

Proposal: Certificate of Lawful Development for a proposed tanning salon, falling within Use Class E (Commercial, Business and Service).

e) Application No: [EPF/1405/25](#) **Officer:** James Rogers

Site Address: 104, Western Road, Nazeing, Waltham Abbey, EN9 2QQ

Proposal: Prior approval for a 6.00m deep Single storey rear extension to increase habitable area and incidental to the enjoyment of the dwelling as a single family house to be used as kitchen/living area, height to eaves 3.00m and maximum height 4.00m.

25/093 Financial Matters: {10}

a) To consider accounts for payment. To note receipts and to authorise payment of accounts. To approve the Financial Summary for July 2025, circulated to Cllrs.

b) To note that the Clerk (an authorised signatory on the bank account) will set up the direct credits.

c) To note which authorised signatory on the bank account will approve the direct credits and by what date.

d) To consider the quotations (sent separately) for the electricity supply for the office, as the fixed contract is due to end on 27/08/2025.

e) To consider the recommendations of the Finance Committee (PW):

i) To further diversify the funds held by the Council, to reduce the risk and to maximise interest potential.

ii) To reappoint the current internal auditor for a further year.

iii) To increase the limits under Section 6.9 of the Councils Financial Regulations from £250 to £500, to reflect the general rise in costs of purchasing general supplies and services for the Council.

25/094 Clerks Action Log: {5}

Document circulated to Cllrs. Clerk to answer any questions.

25/095 Amenity Matters

a) Knee high railing at Bumbles Green verge by playing field. To provide an update.

c) Rubbish collection at Elizabeth Close. To provide an update and consider next steps.

25/096 Security of Nazeing Parish Office {10}

a) To note the recent damage caused during attempted break into office. Emergency repairs authorised to allow access and repair shutters at cost of £723 + VAT. An insurance claim has been submitted.

b) To consider additional security measures.

25/097 Councillors Surgery (SB) {5}

To provide feedback on the surgery event held on Saturday 19th July.

25/098 Working Group Updates (PW) {10}

i) To provide an update on Elizabeth Close and Bumbles Green playground projects: (including parking; snagging issues and signage).

a) To propose dates for opening events and discuss next steps.

ii) Bumbles Green community hall project; To provide and update.

a) To consider quotation for additional cutting back of willow tree at Bumbles Green to prepare for additional car parking (sent separately).

25/099 Correspondence.

{10}

A letter has been received regarding Epping Forests Statement of Licensing Policy (sent separately). To consider if the Council would like to comment on the proposed changes. Closing date is 18/08/2025.

25/100 Reports from Councillors: attendance at other meetings/events.**25/101 Information Items.**

Please note that pursuant to LGA 1972 sch. 12 para 10 (2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.

25/102 Exclusion of public and press. To exclude public and press if necessary.

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

25/103 Staff Vacancies (MO/JH)

{10}

To provide an update and make proposals for consideration of Council, for appointment of the advertised roles.

25/104 Extra Hours Worked by Acting Clerk (MO)

To consider the payment of the additional hours worked by the Acting Clerk and an arrangement for the approval of future hours, whilst necessary.

25/105 Items for the next agenda.

{5}

25/106 To formally close the meeting: By the Chairman. Noting the date of the next meeting as 28th August.**Signed** *Katie Fletcher* (Acting Parish Clerk)**Date:** 18th July 2025**Tel:** 01992 893012 **email:** council@nazeingparishcouncil.org