



Notice is hereby given that a meeting of the Full Council will take place on Thursday 27th November 2025 at 7.30pm at St Giles Church & Community Hub, Nazeing Road, EN9 2HU and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk (council@nazeingparishcouncil.org) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Thank you.

Note: This meeting may be recorded by the Clerk for the purposes of minute taking.

AGENDA

25/247 Welcome and Introductions: By the Chairman. {10}

25/248 Apologies for absence: To note any apologies received.

25/249 Public participation in relation to items on the agenda: To note and record any made.

25/250 Declarations of Interest: To note and record any declarations made.

25/251 Approval and Signing of Minutes:

To approve the minutes of the Full Council meeting held on 23rd October 2025.

25/252 Committee Meeting Minutes:

To note the minutes of the Finance Committee meetings held on 25th September 2025.

[Click on the Application No for a link to view related documents and plans.](#)

25/253 Planning Applications (DJ) To consider the following applications: {10}

a) Application No: [EPF/1822/25](#) **Officer:** Sukhvinder Dhadwar

Site Address: 83, Old Nazeing Road, Nazeing, Waltham Abbey, EN10 6RN

Proposal: Outline (all matters reserved) planning approval sought for development of 23 homes (including market, affordable and self-build) within a landscaped setting with access.

The public can comment online at www.eppingforestdc.gov.uk/iPlan or by post to: The Director of Planning and Economic Development, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ Any enquiries to the Application Processing Team E: appcomment@eppingforestdc.gov.uk

25/254 Other Applications (DJ) To consider the following:

NOTE: These are provided for information only. EFDC do not normally accept comments on these applications.

a) Application No: [EPF/2306/25](#) **Officer:** Sukhvinder Dhadwar

Site Address: J And W Fencing Ltd, Pecks Hill, Nazeing, Waltham Abbey, EN9 2NY

Proposal: Approval of Details Reserved by Condition 2 Contaminated Land of EPF/2170/22 (Application for Approval of Reserved Matters following Outline Approval. (The submission contains the proposed site layout (LAYOUT), full details of all proposed house types and garages and the proposed construction materials (APPEARANCE and SCALE), details of internal roads and footpaths, and private driveways (LAYOUT) and details of the proposed hard and soft landscaping and the landscape management plan (LANDSCAPING). These details are also supported by a Planning, design and Access Statement, a Highways

Technical Note and details of the surface water drainage design. The outline application was NOT an environment impact assessment application)).

25/255 Grant Applications (MO)

{15}

- a) To consider the grant applications received and reviewed by the Working Group. Working Group and grant applicants to report for Council consideration.
- b) To consider the revised Grant Awarding Policy and Applications from and Guidance Notes documents, sent separately, and the recommendations of the Working group in this regard.

25/256 Financial Matters:

{10}

- a) To consider accounts for payment. To note receipts and to authorise payment of accounts. To approve the Financial Summary for November 2025, circulated to Cllrs.
- b) To note that the Clerk (an authorised signatory on the bank account) will set up the direct credits.
- c) To note which authorised signatory on the bank account will approve the direct credits and by what date.
- d) To note that a wreath was purchased (shown in the financial summary) for laying at the Remembrance Ceremony on 9th November.
- e) To note that the proceeds of the Unity Trust 12-month fixed term account are to be reinvested into a new 6-month fixed term account.
- f) To consider reinvestment of the funds form a further fixed term account that matures on 15th December. (PW)
- g) To consider and approve the second quarterly budget report for 2025/26 (sent separately).
- h) To consider and approve the second quarterly reconciliation and Trial Balance reports for 2025/26, following Cllr Elton's review.

25/257 New Internal Auditor:

To note that the Finance Committee have reviewed the candidates and agreed to appoint Legra Internal Audit Solutions for the financial year commencing April 2026.

25/258 Clerks Action Log:

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Document circulated to Cllrs. Clerk to answer any questions.

25/259 Village Centre Issues (PD):

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To receive an update report from Cllr Dixie on the responses to various issues.

25/260 Village Partnership (PD/DW):

To provide an update.

25/261 Amenity Matters:

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- a) Update on parking prevention and enforcement for the verge outside Bumbles Green Playing fields (including railings, red-lines and Essex Act). Discuss next steps. (PD/PW)
- b) To review and consider the fencing quotations (summary sent separately) for Elizabeth Close and Aerodrome Corner.
- c) CCTV at the Parish Office: To note the installation is complete and to consider Councillors having access for security and staff safety purposes.
- d) Christmas Tree: To note that the Christmas tree will have framed lights again this year that will be lit throughout the month of December.

25/262 Love Your Bus

{10}

Clerk to report on further detail of the process and criteria for applying for a grant. Council to consider if applications are to be progressed and what the potential next steps would be.

25/263 Working Group Updates (PW):

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- i) To provide an update on Elizabeth Close and Bumbles Green playground projects: (including parking, signage and snagging issues).
- ii) To provide and update on the Bumbles Green community hall project.

25/264 Reports from Councillors: attendance at other meetings/events-

{5}

25/265 Communication Items

{5}

- a) To consider the consultation letter (sent separately) received from the Ministry of Housing, Communities & Local Government regarding proposals submitted for the local government reorganisation and asking for views of local residents and Parish Councils. Proposals can be viewed at <https://www.gov.uk/government/collections/essex-southend-on-sea-and-thurrock-local-government-reorganisation> and online responses submitted until 11th January 2026.
- b) To consider whether to consent or object to a Notice of Application for registration of land (sent separately) due to adverse possession at the South-east side of 1 The Avenue, Bumbles Green, responses by 8th December.

25/266 Information Items *Please note that pursuant to LGA 1972 sch. 12 para 10 (2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.*

- a) Councillor Surgery taking place Saturday 29th, with Cllr Chris Whitbread and Cllr Stan Benton at the Parish Office. Appointments still available.

25/267 Exclusion of public and press. To exclude public and press if necessary.

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To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

25/268 Precept 2025/26 (PW):

- a) To discuss and consider the draft budget for 2025/26, proposed by the Finance Committee.
- b) To review and consider the Precept for 2025/26, recommended by the Finance Committee.

25/269 Items for Next Agenda

{5}

25/270 Chairman to formally close the meeting:

Noting the dates of the next meetings as 11th and 18th December.

Signed: *Katie Fletcher* (Parish Clerk)

Tel: 01992 893012 email: council@nazeingparishcouncil.org

Date: 21st November 2025