



Notice is hereby given that a meeting of the Full Council will take place on Thursday 14th May 2026 at 7.30pm at St Giles Church & Community Hub, Nazeing Road, EN9 2HU and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk (council@nazeingparishcouncil.org) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Thank you.

Note: This meeting may be recorded by the Clerk for the purposes of minute taking.

AGENDA

25/506 Welcome and Introductions: By the Chairman.

25/507 Apologies for absence: To note any apologies received.

25/508 Public participation in relation to items on the agenda: To note and record any made.

25/509 Declarations of Interest: To note and record any declarations made.

25/510 Approval and Signing of Minutes:

To approve the minutes of the Full Council meeting held on 9th April 2026.

25/511 Committee Meetings

{5}

a) To note the minutes of the Personnel Committee meeting on 20th January 2026.

b) To note the minutes of the Finance Committee meeting on 6th February 2026.

25/512 Planning Applications (DJ): To consider the following (comments for a-b due by 18th May):

a) Application No: [EFDC Application Details: EPF/0802/26](#) **Officer:** Caroline Brown

Site Address: Leaside, Sedge Green, Nazeing, Waltham Abbey, EN9 2PA

Proposal: Variation of Conditions 2 Plan numbers and 6 Internal one way system of EPF/2319/14

(Demolition of existing nursery/commercial buildings and erection of 17 no. B1/B2/B8 commercial units with ancillary parking).

b) Application No: [EFDC Application Details: EPF/0771/26](#) **Officer:** Alex Sadowsky

Site Address: Nazebourne Poultry Farm, Old Nazeing Road, Nazeing, EN10 6RJ

Proposal: Erection of a Temporary Sign for 18 months, then replaced with a Permanent sign as per plans.

(comments for c-d due by 1st June):

c) Application No: [EFDC Application Details: EPF/0870/26](#) **Officer:** Yee Cheung

Site Address: Land adj. Chaulkfield Nursery Sedge Green Road Nazeing EN9 5JS

Proposal: Retrospective consent for change of use of former packing shed to car sales.

d) Application No: [EFDC Application Details: EPF/0876/26](#) **Officer:** Suleman Uddin

Site Address: Utopia, Pecks Hill, Nazeing, Waltham Abbey, EN9 2NX

Proposal: Demolition of existing kitchen and outbuilding and erection of a Ground Floor Rear extension and internal and external alterations.

The public can comment online by following above links or by post to: The Director of Planning, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ.

25/513 Other Applications: To consider the following (DJ):

NOTE: These applications are provided for information only. EFDC do not normally accept comments.

Application No: [EFDC Application Details: EPF/0775/26](#) **Officer:** Kelly Sweeney

Site Address: Burnt Hall, Middle Street, Nazeing, Waltham Abbey, EN9 2LG

Proposal: Approval of Details Reserved by Condition 5 Boundary Details of EPF/0377/25 (Relocate vehicle entrance to improve safety. Widen existing pedestrian gate to form new vehicle entrance).

Application No: [EFDC Application Details: EPF/0812/26](#) **Officer:** Nathaniel Raimi

Site Address: Middlebrook Farm, Hoe Lane, Nazeing, Essex, EN9 2RJ

Proposal: Reserved matters application following Outline Application EPF/1888/24 - (The erection of 15 no. new commercial units, improvements to the access road, car parking, refuse areas, cycle stores, tree planting, soft landscaping and sustainable urban drainage) - Reserved matters are for appearance, landscaping, layout and scale.

Application No: [EFDC Application Details: EPF/0842/26](#) **Officer:** Nathaniel Raimi

Site Address: Willowbrook, Green Lane, Nazeing, EN10 6RS

Proposal: Reserved matters application following Outline Application EPF/1889/24 - (Outline application for the erection of 21no. new dwellings, sustainable drainage systems, car parking (including alterations to the existing Green Lane access), pedestrian and cycle paths, refuse areas, cycle stores, tree planting, soft landscaping and amenity space; all matters reserved except access (Revised scheme to EPF/0751/23 & EPF/0752/23) - Reserved matters are for appearance, landscaping, layout and scale.

25/514 Working Group Update (PW)

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To provide an update on the Community Hall project.

25/515 Pension Changes

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- a) To note that pension scheme rules have changed with effect from April 2026 in that elected members who are paid a salary or an allowance from the Council are eligible to join.
- b) To note that with effect from April 2026 that the clerks pension contributions have increased to 5.8% from 5.5% and that the Councils Employer Contribution has reduced to 23.8% from 24.8%. (Details sent separately).

25/516 Staff Working Hours - From the Personnel Meeting on 24th April 2026 (MO)

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- a) Assistant Clerk Training: To consider that the Assistant Clerk provisionally works an additional 3 hours every Thursday to undergo training with the Clerk. Proposed that this is reviewed at her Annual Review meeting, planned for 6th August.
- b) Clerk Contractual Hours: To consider increasing the Clerks contracted hours from 18 to 22 hours per week, to reflect the actual hours being worked on a regular basis. Propose that this is back-dated to 1st May 2026.

25/517 SLCC Training Day (ED)

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To consider that the Clerk attend the SLCC annual training day on Wednesday 17th June at The Essex Barn, Channels Estate, Chelmsford, CM3 3PT at a cost of £27.00, plus her time during the day. (Email sent separately).

25/518 Electrical Test Report

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To consider the electrical testing report for the office and discuss next steps. Report and estimate for remedial works sent separately.

25/519 Street Light Survey Update

To note that streetlights outside 50 Western Road and outside 34 Barnard Acres have had to be removed as they have serious structural defects. Emergency authorisation given due to safety issues at a cost of £600.00 + VAT. Estimates being sought for the replacements. (See reports emailed separately)

25/520 Hybrid & Remote Meetings (PW)

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To consider and discuss remote Councillor participation at a Full Council Meetings, if they cannot attend in person. Email sent separately.

25/521 Vision Zero (PD)

To consider signing up to the pledge [Vision Zero Pledge - saferessexroads.org](https://saferessexroads.org)

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25/522 Rural Community Council of Essex (RCCE) - Rural Community Awards 2026

To consider applying for any of the awards, including Playing Fields & Playgrounds. Entries are due by Friday 5th June. Details emailed separately including categories and nomination forms.

25/523 Information Items *Please note that pursuant to LGA 1972 sch. 12 para 10 (2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.*

25/524 Items for Next Agenda

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25/525 Chairman to formally close the meeting:

Noting the dates of the next meeting as 28th May, being the Annual Parish Meeting, starting at 7pm, followed by the Annual Parish Council Meeting from 8pm and the Full Council Meeting (Planning) on 11th June 2026.

Signed: *Eleni DiFrancesco* (Assistant Clerk)

Date: 8th May 2026

Tel: 01992 893012 email: council@nazeingparishcouncil.org