



NAZEING PARISH COUNCIL

Notice is hereby given that a meeting of the Full Council will take place on Thursday 25th June 2026 at 7.30pm at St Giles Church & Community Hub, Nazeing Road, EN9 2HU and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk (council@nazeingparishcouncil.org) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Thank you.

Note: This meeting may be recorded by the Clerk for the purposes of minute taking.

AGENDA

26/039 Welcome and Introductions: By the Chairman.

26/040 Apologies for absence: To note any apologies received.

26/041 Public participation in relation to items on the agenda: To note and record any made.

26/042 Reports from District and County Councillors: Reports from any Councillors present. {5}

26/043 Declarations of Interest: To note and record any declarations made.

26/044 Approval and Signing of Minutes:

a) To approve the minutes of the Annual Parish meeting held on 28th May 2026.

b) To approve the minutes of the Annual Parish Council meeting held on 28th May 2026.

26/045 Planning Appeals (DJ): To consider the following appeal: {15}

Appeal Ref: AP-13676 **PINS Ref:** 6010778 **Original Application No:** [Epping Forest EPF/0487/26](#)

Response by 15/07/2026 Procedure: Written Representations

Site Address: Chimes Affordable Apartments Site, Bulrush Way, Nazeing, EN10 6RJ

Description: Amendment to existing Affordable Housing Element to provide 4no Affordable Apartments and a Warden/Caretaker Flat.

26/046 Planning Applications (DJ): To consider the following (comments due by 6th July):

a) **Application No:** [Epping Forest Application Details EPF/1160/26](#) **Officer:** Frederique Caillat

Site Address: Church Cottage, Betts Lane, Nazeing, Waltham Abbey, EN9 2DB

Proposal: Grade II Listed building consent for repair, remedial works and upgrades.

b) **Application No:** [Epping Forest Application Details EPF/1126/26](#) **Officer:** Robin Hellier

Site Address: Longyard Cottage, Betts Lane, Nazeing, Waltham Abbey, EN9 2DA

Proposal: TPO/EPF/12/99 - T1, T2, T3: Willow - Crown reduce by up to 4m, as specified.

NB: The permitted specification of works is detailed in the conditions.

The public can comment online by following above links or by post to: The Director of Planning, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ.

26/047 Other Applications: NOTE: These applications are provided for information only. EFDC do not normally accept comments.

a) **Application No:** [Epping Forest Application Details EPF/1119/26](#) **Officer:** Yee Cheung

Site Address: Lowershot Nursery, Sedge Green, Roydon, Harlow, CM19 5JS

Proposal: Certificate of Lawful Development for existing construction of buildings A, B, C, D & E as identified on submitted plans.

b) Application No: [Epping Forest Application Details EPF/1029/26](#) **Officer:** James Rogers

Site Address: The Former Chimes Garden Centre, Old Nazeing Road, Old Nazeing Road, Nazeing, EN10 6RJ

Proposal: Reserved matters application to determine appearance, landscaping, layout and scale relating to outline application (EPF/2601/22) regarding the Affordable Apartments only

c) Application No: [Epping Forest Application Details EPF/1079/26](#) **Officer:** James Rogers

Site Address: The Former Chimes Garden Centre, Old Nazeing Road, Nazeing, EN10 6RJ

Proposal: Reserved matters application for the layout of the affordable housing relating to outline planning application EPF/2601/22.

d) Application No: [Epping Forest Application Details EPF/1120/26](#) **Officer:** James Rogers

Site Address: The site of the former Chimes Garden Centre, Old Nazeing Road, Nazeing EN10 6RA

Proposal: Revised Reserved Application for Bungalows and Apartments for Retirement Village to determine appearance, landscape, layout and scale following Outline Application under EPF/2601/22 for redevelopment of site to provide up to 52 later living apartments (Extra Care Housing) incorporating a convenience shop and café (use class E); 13 retirement cottages (Extra Care Housing); 10 self-build & custom build houses; 4 affordable houses, open space, bowling green, children's play area and improved local bus service.

26/048 Financial Matters:

{5}

a) To consider accounts for payment. To note receipts and to authorise payment of accounts. To approve the Financial Summary (FS) for May 2026, circulated to Cllrs.

b) To note that the Clerk (an authorised signatory on the bank account) will set up the direct credits.

c) To note which authorised signatory on the bank account will approve the direct credits and by what date.

d) To note that a fixed term account with Unity Trust Bank matured on 19th June and the balance of £311,264.04 transferred to the UTB Instant Access account.

e) To consider opening a further 6-month fixed term account using £250,00 from the matured funds.

26/049 Councillor Vacancies:

{5}

a) To discuss and consider the co-option of an applicant onto the Council, Nazeingbury ward. Details circulated to Cllrs.

b) If appropriate, to receive declaration of acceptance of office.

26/050 Increase in Mileage Rates:

{5}

a) To consider the adoption of the new mileage rates published by HMRC, relating to Councillor and Staff mileage claims. [GOV.UK mileage and fuel rates for 2026-2027](#)

b) To consider the revised Travel Expenses Policy, in light of the above. Sent separately for consideration.

26/051 Standing Orders

To re-approve the Nazeing Parish Council Standing Orders V3.3 for 2026-2027, no changes.

26/052 Fire Safety Risk Assessment

{5}

To review and approve the revised Fire Safety Risk Assessment, date June 2026 (sent separately).

26/053 Clerks Action Log: Document circulated to Cllrs. Clerk to answer any questions.

{5}

26/054 Village Centre

{10}

a) Nazeingbury Parade (PD/PW) To consider the poor condition of the Nazeingbury Parade (including the damaged car park surface, which is Essex Highways responsibility) and the impact on the centre of the

village. To discuss and consider possible courses of action, including the potential funding of the re-lining of the Parade's single disabled parking bay at a cost of £440 + VAT. This would be an enforceable parking restriction.

b) Land at the Entrance of Elizabeth Close (PW) The area is to be cleared of the overgrown weeds within the next couple of weeks, following which the waste items can be removed. To consider the quotations for waste removal (sent separately).

26/055 Transfer of Assets (PW/Clerk)

{5}

Due to the Local Government Reorganisation, Epping Forest District Council is asking local councils if there are any sites that the Parish would request are transferred out of District ownership. To consider whether there are any sites that the Parish Council wish considered for transfer.

25/056 Councillor Surgeries:

To note that dates have been agreed with Cllr Chris Whitbread to hold joint surgeries with Cllr Peter Wagg on Saturday 18th July and 14th November, which will be publicised and residents invited to book a slot.

26/057 Correspondence:

{5}

The Salt Bag partnership for Winter 2026/27 has been launched by Essex Highways (email sent separately). To consider if the Council would like to participate. Closing date is 21/07/26.

26/058 Neighbourhood Plan Update (PW/PD)

{5}

To discuss potential next steps. See documents sent separately.

26/059 Nazeing Together (PD):

{5}

To provide an update.

26/060 Working Group Updates (PW):

{10}

- a) To provide and update on the Bumbles Green community hall project.
- b) To consider pre-approval of payment of invoices relating to the Community Hall project up to £5,000.00, subject to normal payment validations and reporting at the next Council meeting.
- c) Elizabeth Close access resurfacing update.

26/061 Bumbles Green Playing Fields Site

{10}

- a) To review the current parking arrangements / agreement and consider next steps.
- b) To consider removal of the current metal seating at the rear of the playing field, which has become rusty and a potential hazard (photographs sent separately).

26/062 Reports from Councillors: On attendance at other meetings/events.

{10}

26/063 Information Items *Please note that pursuant to LGA 1972 sch. 12 para 10 (2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.*

- a) **The Government has placed Epping Forest District Council in planning special measures** full details can be found at [Epping Forest Website News Item 15 June](#)

26/064 Items for Next Agenda

26/065 Chairman to formally close the meeting:

Noting the dates of the next meetings as 9th and 23rd July.

Signed: *Katie Fletcher* (Parish Clerk)

Date: 19th June 2026

Tel: 01992 893012 email: council@nazeingparishcouncil.org