



NAZEING PARISH COUNCIL

Notice is hereby given that a meeting of the Full Council will take place on Thursday 27th August 2026 at 7.30pm at St Giles Church & Community Hub, Nazeing Road, EN9 2HU and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk (council@nazeingparishcouncil.org) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Thank you.

Note: This meeting may be recorded by the Clerk for the purposes of minute taking.

AGENDA

26/145 Welcome and Introductions: By the Chairman.

26/146 Apologies for absence: To note any apologies received.

26/147 Public participation in relation to items on this agenda: To note and record any made.

26/148 Reports from District and County Councillors: Reports from any Councillors present. {5}

26/149 Declarations of Interest: To note and record any declarations made.

26/150 Approval and Signing of Minutes:

To approve the minutes of the A Full Council (Finance) meeting held on 23rd July 2026.

26/151 Planning Applications (DJ): To consider the following (Due 7th Sept): {10}

a) Application No: [Epping Forest Application EPF/1519/26](#) **Officer:** Loredana Ciavucco

Site Address: Bramble Hedges, Nazeing Common, Nazeing, Waltham Abbey, EN9 2SD

Proposal: Demolition of existing bungalow, garage and outbuildings and construction of a new chalet bungalow.

b) Application No: [Epping Forest Application EPF/1563/26](#) **Officer:** Caroline Brown

Site Address: Mellowbrook, Nazeing Road, Waltham Abbey, EN9 2HU

Proposal: Erection of single storey rear extension, front entrance porch and alterations to roof of existing attached garage/side extension.

The public can comment online by following above links or by post to: The Director of Planning, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ.

26/152 Other Applications:

NOTE: These applications are provided for information only. EFDC do not normally accept comments.

Application No: [Epping Forest Application EPF/1516/26](#) **Officer:** Suleman Uddin

Site Address: 65, North Street, Nazeing, Waltham Abbey, EN9 2NJ

Proposal: Certificate of Lawful Development for proposed loft conversion with rear dormer.

26/153 EPF/2270/23 Land To The East Of St. Leonards Road, Lower Nazeing:

To consider the outcome of the Epping Forest Planning Committee B meeting on Wednesday 12th August, Item 21. Copy minutes forwarded to Councillor's by email.

26/154 Financial Matters:

{10}

- a) To consider accounts for payment. To note receipts and to authorise payment of accounts. To approve the Financial Summary (FS) for August 2026, circulated to Cllrs.
- b) To note that the Clerk (an authorised signatory on the bank account) will set up the direct credits.
- c) To note which authorised signatory on the bank account will approve the direct credits and by what date.
- d) To note payments already made in relation to the Community Hall project.
- g) To note payment already issued (26/144) by mistake as above agreement limit to DWW, Invoice shared, Chairman already aware.

26/155 Clerks Action Log: Document circulated to Cllrs. Clerk to answer any questions.

{5}

26/156 Replacement of Street Lights: **Clerk**

{10}

To consider the quotation for replacement and the budget constraints detailed in the email sent, with the quotation separately.

26/157 Play Area Maintenance: Clerk

{10}

- a) To consider the quotations from HAGS to address the findings identified in the annual Inspections, noting their comments on the spreadsheet. Quotations for each 3 playground sites and update spreadsheet sent separately.
- b) To note that urgent approval was given for the removal of the damaged toddler swing at Elizabth Close, for safety reasons. This is scheduled for 1st September at a cost of £99 + VAT. The replacement seat having a lead time of 6-8 weeks.

26/158 Annual Tree Survey Works: **Clerk**

{5}

To consider the quotation, sent separately, for addressing the remedial tree works identified in the annual tree survey report. Of the four companies approached, only one has responded.

26/159 Playground Reporting Signs: Clerk

{5}

To consider the quotation and design for the new playground signs, emailed separately.

26/160 Meeting Venue: Clerk

{5}

To consider the condition of the St Giles access bridge and the implications to site safety for Parish meetings. Discuss alternative venues.

26/161 Neighbourhood Planning Training for Councillors: **(PD)**

{10}

To consider the options for training available including the proposal from CouncilWise for bespoke training (see separate email) and NALC (also emailed) and agree next steps.

26/162 Neighbourhood Plan Update: **(PD)**

{5}

To discuss potential next steps. Glasshouse Report still awaited.

26/163 Nazeing Together: **(PD)**

{5}

To provide an update, including community consultation.

26/164 Working Group Updates: (Clerk/PD)

{10}

- a) **Community Hall:** i) To provide and update on the Bumbles Green community hall project. ii) To consider the report and recommendations from the working group, detailing provisional specifications and materials for scope of tendering document.
- b) **Elizabeth Close** – To discuss the reinstatement of the playground sign.
- c) **Website and Assertion 10** – To provide and update.

26/165 Communication: Request from a Personal Trainer

{5}

To consider the request from a fitness instructor to use Nazeing Parish spaces to run outdoor classes. Details in email sent separately.

26/166 Reports from Councillors: On attendance at other meetings/events.

{5}

26/167 Information Items: *Please note that pursuant to LGA 1972 sch. 12 para 10 (2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.*

- a) Essex Highways have notified that an Extension Notice has been issued for the temporary closure of Nazeing Footpaths 01, 08 and 10. The closure has been extended to 20th April 2027.
- b) To note that there have been 5 resident complaints raised to the Parish Council this month regarding the weight, volume and speed of traffic on Nazeing Roads, as well as the hours of vehicle-movements. All of these have been responded to, noting the recent Community Speedwatch activity and forwarding to relevant agencies where appropriate.

26/168 Items for Next Agenda: Specifying which meeting.

{5}

26/169 Chairman to formally close the meeting: Noting the dates of the next meetings as 10th and 24th September.

Signed: *Katie Fletcher* (Parish Clerk)

Date: 21st August 2026

Tel: 01992 893012 email: council@nazeingparishcouncil.org