NAZEING PARISH COUNCIL

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Notice is hereby given that a meeting of the Full Council will take place on Thursday 26th November 2026 at 7.30pm at 1st Nazeing Scout HQ, Perry Hill, Nazeing, Essex, EN9 2LL and Members are summoned to attend.

The Public and The Press are cordially invited to attend. Please ensure any letters relevant to the agenda are emailed to the Clerk (council@nazeingparishcouncil.org) by noon on the Wednesday preceding the meeting, so that the details can be circulated to Members in advance. Thank you.

Note: This meeting may be recorded by the Clerk for the purposes of minute taking.

AGENDA

26/309 Welcome and Introductions: By the Chairman.

26/310 Apologies for absence: To note any apologies.

26/311 Public participation in relation to items on this agenda: To consider any requested.

26/312 Reports from District and County Councillors: Reports from any Councillors present. {10}

26/313 Declarations of Interest: To note and record any declarations made.

26/314 Approval and Signing of Minutes:
To approve the minutes of the Full Council (Finance) meeting held on 22nd October 2026.

26/315 Committee Minutes:
a) To note the minutes of the Personnel Committee Meeting held on 6th August 2026.
b) To note the minutes of the Finance Committee Meeting held on 8th May 2026
c) To note the minutes of the Community Hall Committee Meeting held on 16th October 2026

26/316 Planning Applications (DJ): To consider the following (representations due 2nd December 2026) {20}

a) Application No: **Epping Forest Application EPF/2130/26** **Officer:** Mohinder Bagry
Site Address: Holmsfield Nursery , Meadgate Road, Nazeing, Essex, EN9 2PB
Proposal: Removal of Condition 1 Named Persons of EPF/0849/10 (Retention of use of site for eight private gypsy plots to replace previous temporary consent

b) Application No: Epping Forest Application EPF/2101/26 **Officer:** Hannah Collins
Site Address: Church Farm, Back Lane, Nazeing, Waltham Abbey, EN9 2DD
Proposal: Erection of equestrian stables, hay and feed store, horse walker, open sided ménage and muck clamp.

c) Application No Epping Forest Application EPF/1727/26 **Officer:** Suleman Uddin
Site Address: 72 Western Road, Nazeing, Waltham Abbey, EN9 2QQ
Proposal: Double front extension 4/12

Members of the public can comment online at www.eppingforestdc.gov.uk/iPlan or by post to: The Director of Planning and Economic Development, Epping Forest District Council, Civic Offices, 323 High Street, Epping CM16 4BZ. Any enquiries to appcomment@eppingforestdc.gov.uk

26/317 Other Applications: To consider the following (DJ)

NOTE: The following application is provided for information only. EFDC do not normally accept comments.

a) Application No: Epping Forest Application EPF/2115/26 **Officer:** Suleman Uddin
Site Address: Broadley Nursery, Common Road, Nazeing, Waltham Abbey, EN9 2DF
Proposal: Approval of Details Reserved by Conditions 3 Flood Risk Assessment, 4 Surface Water Drainage and 5 External Materials of EPF/0628/24 (Erection of a packhouse ancillary to glasshouse). 30/11

b) Application No: Epping Forest Application EPF/2147/26 **Officer:** Suleman Uddin
Site Address: Lakeside, Nursery Road, Nazeing, Waltham Abbey, EN9 2JE
Proposal: Non-Material Amendment to EPF/0456/26 (Single storey side extension).

26/318 Councillor Vacancies: {5}

a) To discuss and consider the co-option of an applicant onto the Council, Nazeingbury ward. Details circulated to Cllrs.

b) If appropriate, to receive declaration of acceptance of office.

26/319 Financial Matters: {10}

a) To consider accounts for payment. To note receipts and to authorise payment of accounts. To approve the Financial Summary (FS) for November 2026, circulated to Cllrs.

b) To note that the Clerk (an authorised signatory on the bank account) will set up the direct credits.

c) To note which authorised signatory on the bank account will approve the direct credits and by what date.

d) To note the updated FS for October, sent separately, with amendments marked.

f) To consider adding Cllr Dixie to the Unity Trust Banking Mandate.

d) To consider and approve the second quarterly budget report for 2026/27 (sent separately).

g) To consider and approve the second quarterly reconciliation and Trial Balance reports for 2026/27, following Cllr Elton's review.

26/320 Interim Internal Audit 2026/27: {10}

a) To note the completion of the Interim Internal Audit on 06/10/2026 (remotely) and the contents of the Audit Report and cover letter, circulated to Cllrs, from Legra Internal Audit Solutions.

b) To note that the action plan produced by the Clerk aiming to have resolved even minor issues prior to the year-end / final audit.

26/321 Precept 2027/28:

a) To discuss and consider the draft budget for 2027/28, proposed by the Finance Committee, document sent separately.

b) To review and consider the Precept for 2027/28, recommended by the Finance Committee.

26/322 Grant Applications (DE) {15}

To receive a report and recommendations from Councillor's tasked with reviewing the grant applications that have been received.

26/323 Nazeing Together: (PD) To provide an update.

26/324 Clerks Action Log: Document circulated to Cllrs. Clerk to answer any questions. {5}

26/325 Committee Updates: {10}

a) To provide and update from the Community Hall Committee Meeting held on 20th November.

b) To consider the recommendation that a phase two tender process is undertaken due to the wide scope of value of the submissions received, and to ensure best value for public funds.

26/326 Elizabeth Close Consultation (PD): {5}

To provide and update on next steps.

26/327 Reports from Councillors: On attendance at other meetings/events. {5}

26/328 Information Items: *Please note that pursuant to LGA 1972 sch. 12 para 10 (2)(b) business must be specified and accordingly the Council cannot lawfully make decisions on matters raised.*

26/329 Items for Next Agenda: Specifying which meeting. {5}

26/330 Chairman to formally close the meeting: Noting the dates of the next meetings as 10th and 17th December, being the final meetings of the year.

Signed: *Katie Fletcher* (Parish Clerk) **Date: 20th November 2026**

Tel: 01992 893012 email: council@nazeingparishcouncil.org